

1615 Ludington Street Suite C. Escanaba, MI, 49829

SALON

West

SPA

Bridal Contract

Dear Bride:

By now you most likely have everything well planned out and in order for your big day. You are ready to begin booking all your salon appointments, and we are ready to assist you! The following is a short questionnaire and contract to begin the process. This agreement must be completed and returned, with your deposit, within 48 hours of scheduling services, or the services and times requested will be forfeited. Please return them to the salon by mail or in person. Do not hesitate to call us with any questions (906)233-7330.

Bridal Information

Bride's Name: _____ Bride's Phone Number _____

Bride's Address: _____

Alternate Contact Person: Name/ Phone Number/ Address if Bride is not making the arrangements:

Name: _____ Phone Number _____

Wedding Date: _____ **Ceremony or Picture Start Time:** _____

Preferred Trial Date and Time: _____ Time you need to leave our salon: _____

Special Instructions for the Bride and her Wedding Party:

- Please fill out contract **FULLY** before returning to Wedding Coordinator with deposit payment so we may schedule accordingly. We may service more than one wedding party in a day but never during the same times.
- Please arrive for your services, with your entire party, on time.
- Please arrive for your appointment with freshly washed hair that has been **blown dry** with product. There will be an additional charge for hair that needs to be blown dry.
- If receiving a makeup application, please arrive with a clean face, free of any makeup.
- Wearing a button down shirt is suggested.
- Only when necessary, a shampoo will be done at the salon by the stylist at an additional charge.
- We suggest consulting with your stylist early on to provide a custom hair regimen so that your hair is in the best possible condition for your big day.
- Refreshments and a complimentary brunch will be provided.
- Please keep in mind that **should any party member forego a prearranged service on date of service, 100% of the charge will apply to the credit card provided.**
- Please advise that after service appointments have been confirmed, as listed on your contract, we cannot guarantee that you will be able to add additional services for that day. If we have availability we will accommodate any requests for additional services.

Credit Card Information:

In order to guarantee your appointment times we require the following credit card information:

Credit Card Type: Visa _____ MasterCard _____

Name as it appears on the card: _____

Credit Card # and Billing Address

Expiration Date: _____

Signature: _____ Date: _____

Your Bridal Party Experience:

Upon arriving at your scheduled time, your wedding party and yourself will be greeted at our front desk. At that point you will be brought back to our spacious back table where your complimentary brunch will be set up with seating. We provide eatery, champagne glasses, orange juice, coffee, and vanilla chai tea (upon request). This area is yours! Please feel free to place your belongings wherever you would like and make yourself at home! Shortly after you are settled, our stylists will begin to come back and escort you and your party to their stations to begin the fun of hair and makeup! It is likely that not every member of the party will be serviced all at once, so please feel free to eat, drink, chit-chat, watch television on our large wall mounted TV. or just relax! As members of the party begin to be finished with their services, we would ask that you begin to make your way to our front desk to complete your payment. We ask this so that not every member is coming to pay at once, causing a long line, and interfering with your time schedule. Please Note: It is not unlikely that we have multiple wedding parties in one day. With that being said, please know that the "leave time" you filled out above is when you have our salon until. If you are interested in changing into dresses, taking photos, or just spending more time at our salon, we will need to know exactly how long you would like to rent our salon until and that can be guaranteed and secured with an additional \$200.00 dollar deposit.

On behalf of the staff at **Salon West & Spa**, *Congratulations!* We look forward to hosting you and your wedding party. If you have any questions, or if we can better serve you in any way, please contact us.

Wedding Services Price List:

(All prices are **STARTING AT** and are subject to change)

Hair Services:

Formal Updo (Start at) \$55.00

Trial Updo \$35.00

Makeup:

Formal Application \$35.00

Artificial Band Lashes \$5.00

Add-On Lashes \$2.00 (per individual lash)

Manicure & Pedicure:

Spa Manicure \$22.00

Gel Polish Manicure \$30.00

Spa Pedicure \$40.00

Gel Polish Pedicure \$50.00

Polish Change \$18.00

French Polish Add On \$10.00

Please see attached form to make appointment arrangements for group manicures and pedicures prior to your wedding day!

The best way to relax before your big day!

If you are interested in making appointments for manicures or pedicures please list names of the person receiving the service and what service/services they will be receiving.
(Options Include: Spa Manicure, Gel Polish Manicure, Spa Pedicure and Gel Polish Pedicure.
See pricing list for pricing details.)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Deposit

All reservations must be secured with a down payment deposit. For parties of 5 people or less, the day must be reserved and guaranteed with a \$50.00 deposit. For parties of 6-12 people, the day must be reserved and guaranteed with a \$100.00 deposit *This deposit is **NONREFUNDABLE** and does not go towards any services performed.

With the exception of the down payment, no charges will be made to your credit card until services are performed. You can choose to use an alternative form of payment that day. However, we do have a 30 day advance cancellation policy. In the event that an appointment is cancelled less than 30 days prior to your appointment, you will be held responsible for the cost of the services booked and your credit card will be charged.